

# ARRIVAL GUIDE

## for exchange and visiting students

### 2023/2024

## BEFORE ARRIVAL...

### ADMISSION

#### ADMISSION OF EXCHANGE STUDENTS

Exchange students must be nominated by their home institution, according to the conditions and number of places of the bilateral agreement.

More info > [Exchange Students](#)

#### ADMISSION OF VISITING STUDENTS

ETSAB offers 20 vacancies for those students who want to spend a semester or a full academic year studying Architecture at ETSAB, but belong to foreign universities without any specific exchange agreement with our school.

More info at > [Visiting Students](#)

**LANGUAGE REQUIREMENTS:** ETSAB strongly recommend having at least a B1 level of Spanish before arrival. Incoming students are not required to submit a proof of Spanish or Catalan language skills, however partner universities should take that into consideration for nomination.

### ACADEMIC OFFER

Get an overview of ETSAB Study Programmes and check the Academic Offer for incoming mobility students.

More info > [Study at ETSAB](#)

### ACADEMIC CALENDAR 2023/2024 – ARCHITECTURE ETSAB (GARqEtsab)

<i>UPC Orientation Week</i>	<i>(optional)</i>	hybrid activities: online + face to face - to be confirmed –
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<i>ETSAB Orientation activities</i>	<b><i>(mandatory)</i></b>	<b>4 &amp; 5 September 2023</b>
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<i>ETSAB enrolment</i>	<b><i>(by appointment)</i></b>	<b>6 to 8 September 2023</b>
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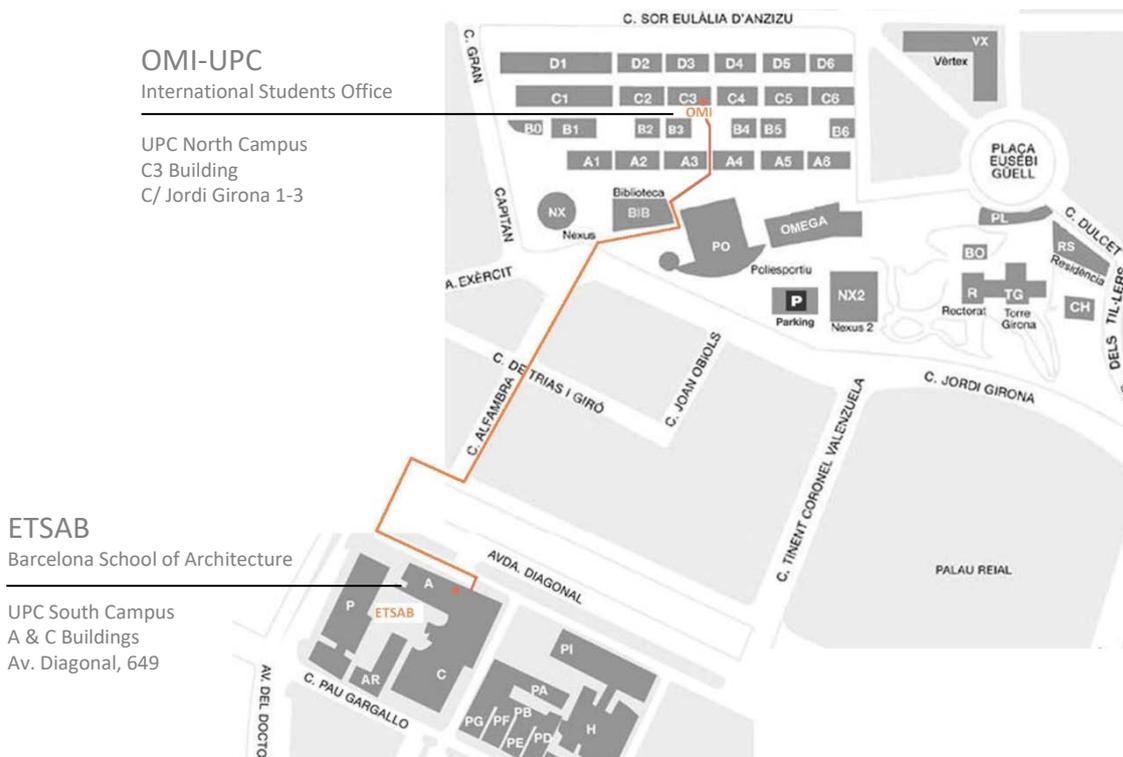
<b><i>AUTUMN TERM</i></b> <i>[GARqEtsab]</i>	<i>Classes:</i>	<b>13 September 2023</b> to 12 January 2024
	<i>Christmas Holidays:</i>	<i>[23 December 2023 to 7 January 2024]</i>
	<i>Exams:</i>	15 to <b>24 January 2024</b>
	<i>Intensive courses:</i>	<b>29 January to 2 February 2024</b>

<b><i>SPRING TERM</i></b> <i>[GARqEtsab]</i>	<i>Classes:</i>	<b>5 February</b> to 24 May 2024
	<i>Easter Holidays:</i>	<i>[23 March to 1 April 2024]</i>
	<i>Exams:</i>	27 May to 14 June 2024 (+ 13 to <b>21 June 2024</b> )
	<i>Intensive courses:</i>	<b>17 to 21 June 2024</b>

# ARRIVAL IN BARCELONA...

First steps for 2023/2024 incoming exchange and visiting students

## UPC DIAGONAL CAMPUS MAP: ETSAB and OMI-UPC location



## AT OMI-UPC:

### September 2023 > contact OMI-UPC

**UPC International Students Office (OMI)** is the reception office for international students coming to any UPC campus. It is compulsory to contact them within the **first 10 days** of your arrival in Spain.

**OMI** will give you information and guidance about legal procedures for your stay in Spain. (Visa, residence permits, NIE-Foreign Identification Number, etc.)

**Important for everybody but essential for students from non-European Union countries!**

Besides, they will offer welcome packs with info about accommodation in Barcelona, language courses, sports and other university facilities.

#### OMI – UPC INTERNATIONAL STUDENTS OFFICE

Universidad Politècnica de Catalunya – Barcelona Tech

North Campus UPC, C3 Building (*Telecos Square*)

C/ Jordi Girona, 1-3,

08034 BARCELONA, SPAIN

Tel: +34 93 401 69 37

email: [oficina.mobilitat.internacional@upc.edu](mailto:oficina.mobilitat.internacional@upc.edu)

[www.upc.edu/sri](http://www.upc.edu/sri)

Office hours: <https://www.upc.edu/sri/en/students/students-mobility-office/incomings/contact-us>

## (dates to be confirmed) > UPC ORIENTATION WEEK (optional)

**Orientation Week (OW)** is an optional activity organized by **UPC International Students Office (OMI)**. It includes an institutional welcome, essential information on legal procedures, an overview of the main UPC Services that may help students during their stay, introductory workshops and some social/cultural activities.

The calendar and format of OW 2023 Fall semester edition is still to be confirmed. You will receive information via email directly from OMI-UPC.

## AT ETSAB:

*Upon arrival in September, incoming students should bring with them:*

*/ Curriculum vitae / graphic Portfolio / Health insurance / Proof of Enrolment at home institution for the period of stay /*

## ETSAB CHECK IN & ORIENTATION ACTIVITIES

**ETSAB International Office** will assist you for the registration process and provide updated academic information and useful tips about Barcelona School of Architecture and its facilities.

### ETSAB INTERNATIONAL RELATIONS OFFICE

Escola Tècnica Superior d'Arquitectura de Barcelona

Av. Diagonal, 649 1<sup>st</sup> floor

08028 BARCELONA

Tel: +34 93 401 63 45

email: [mob.etsab@upc.edu](mailto:mob.etsab@upc.edu)

[www.etsab.upc.edu](http://www.etsab.upc.edu)

Opening hours: Monday to Friday, from 10.30 am to 13:30 pm. \* *Closed in August*

### 4 September 2023 > ETSAB Check-in, info meeting & guided tour (attendance is mandatory)

| 10:00am (ENG) or 12:00pm (ESP) | Sala de Graus |

Check-in and an explanation about the academic documents (list of courses, timetables and groups, enrolment form), useful tips about ETSAB and a quick guided visit around the school to getting to know its facilities.

Two sessions: ENGLISH / SPANISH > Meeting point at the School lobby 15 minutes before the start of each session

### 5 September 2023 > ETSAB academic orientation & welcome meeting > (attendance is mandatory)

| 12:00pm | Sala de Actos (ETSAB Auditorium) |

An informative session with an overview of ETSAB Architecture Degree subjects and courses' academic contents.

+ meet your ETSAB academic advisor (optional)

#### Exchange Students

*(Erasmus+, UPC-Europe, SICUE, America Latina, USA, Canada, Australia and Asia Exchange Programmes)*

We will indicate you how to contact your ETSAB academic advisor for orientation about courses to enroll. It is recommended to bring a portfolio with samples of your work plus an updated academic transcript of records to show to your tutor for guidance.

#### Visiting students:

You will have a meeting with your academic advisors before enrolment, and they will guide you in the process of choosing courses to attend according to your academic profile.

## 6-7-8 September 2023 > ETSAB ENROLMENT

- Where?** At ETSAB International Office.  
International Relations Staff will help you to enrol in the courses you are interested in.
- When?** **Each student will be assigned an enrolment appointment** (a certain day & time)  
The enrolment order will be announced upon arrival in September  
[www.etsab.edu](http://www.etsab.edu) > International > [International News](#)
- How?** more details in September
- What?** You will enrol courses for the full year -fall and spring semesters- unless you just come for a semester.

**(11 September 2023 closed for local Holiday)**

## 13 September 2023 > START OF CLASSES AT ETSAB

Architecture courses will start on Wednesday September 13<sup>th</sup>.

**(25 September 2023 closed for local Holiday)**

## ETSAB STUDY PROGRAMMES OFFERED TO INCOMING MOBILITY STUDENTS

Incoming exchange and visiting students will enrol only courses of ETSAB's Degree in Architecture Studies  
**GArqEtsab GRADO EN ESTUDIOS DE ARQUITECTURA plan 2014**

Composed by 300 ECTS = 270 ECTS compulsory subjects + 24 ECTS elective subjects + 6 ECTS TFG

5 years / 60 ECTS credits per academic year

1 ECTS = 25-30 hours (50% contact hours at class / 50% self-study hours)

See [GArqEtsab Curriculum](#) | See [GArqEtsab Syllabus](#) | See [GArqEtsab Course Schedules](#)

Spanish and Catalan are the languages of instruction at ETSAB. A limited number of courses are given in English: some elective subjects and specific groups of some Design Studios and most Compulsory Courses of the 3<sup>rd</sup> year.

Besides, **MBLandArch** courses are available for some Erasmus+ and EMiLA exchange students, only when specified in the Bilateral Agreement (please check [ETSAB exchange partners list](#)).

Note: the new Bachelor's Degree in Landscape Architecture courses are NOT available for these students.

Any other ETSAB's Master or PhD programmes are NOT included in Exchange Bilateral Agreements.

Neither MArqEtsab nor MBarCh & MBDesign courses are available for exchange/visiting students.

## ENROLMENT CRITERIA FOR INCOMING MOBILITY STUDENTS:

**You may enrol GRADO EN ESTUDIOS DE ARQUITECTURA course units, according to these conditions:**

- **COMPULSORY subjects from 1<sup>st</sup> to 5<sup>th</sup> year:** You may enrol at any subject of your interest. You will have to choose the semester (many subjects are offered in both semesters), although the availability of places in a particular group (different class schedules) will only be known at the moment of enrolment
  - ¡! STUDIO COURSES > Maximum per semester:
    - 1 Architectural Design Studio (*Bases para el Proyecto/Proyectos/Taller Temático*)
    - +1 Urban Planning Studio (*Urbanística*)
- **ELECTIVE subjects:** Many of them **have limited number of places** (for both mobility and regular students). While reserving a percentage of places for exchange/visiting, **we cannot guarantee its availability for all students**. Please consider several options in your choice, because only at the moment of your enrolment you will know if there are still places available or not.
  - ¡! Elective courses schedule may overlap with compulsory courses
- **Final Thesis Project (TFG) is not open** to incoming Exchange/Visiting students
- **Number of credits:**
  - EXCHANGE/VISITING student: It is recommended to take no more than 5-6 subjects (24-30 ECTS) per semester
  - VISITING student: According to UPC regulations, you are allowed to enroll a maximum of 60 ECTS credits

**WARNING:** Learning Agreements will be validated(EWP)/signed by ETSAB International Office, preferably after enrolment in September, because the availability of many courses will only be known at the moment of registration and changes are very likely to happen. Any Learning Agreement submitted before can only be validated/signed provisionally and it doesn't imply a reservation of the courses chosen.

**Our university UPC is working on its integration into the Erasmus Without Papers platform**

